

ARServices Delivers Advisory and Assistance Services to the Defense Threat Reduction Agency, Research Directorate

ARServices, is in its third successful year of a five-year period of performance, supporting prime contractor Engility, in delivering Advisory and Assistance Services (A&AS) support, to the Defense Threat Reduction Agency's (DTRA) Research and Development (RD) and Operations and Nuclear (ON) Directorates.

DTRA's mission is to protect the United States and our Allies from Weapons of Mass Destruction, be they chemical, biological, radiological, nuclear or high explosives (CBRNE), by making the capabilities available to properly reduce, eliminate, mitigate and counter the threat of dangerous materials. DTRA works to support the warfighter, deliver key capabilities and core competencies where and when needed, work with global partners, customers and make the world safer for its inhabitants.

ARServices' performance within both the Research Development and Operations Nuclear Directorates support the mission to develop, research, and demonstrate innovative technologies and capabilities to actively counter the full spectrum of CBRNE threats. Currently, ARServices employs a number of subject matter experts and professionals to fulfill this mission, ranging from, senior Technical Project Management staff to Senior Budget Analysts. With an established, credible relationship and a cadre of sophisticated professionals, we transparently, integrate with other performing personnel within the supported DTRA environments, physically and programmatically.

These invaluable personnel resources assist DTRA with technical program support, external and internal task management, directorate financial management support, program budgeting and execution and program/project financial management support. A&AS contractors act as "trusted agents" for DTRA, both internally and externally, in the course of daily execution of specified and implied missions. This requires close coordination within Research and Development principles to effectively execute programs and projects. ARServices employees assist with document development, requirements/activities tracking, briefings, and responding to inquiries from various internal and external stakeholders at all level. All projects are budgeted for and funded by DTRA. These funds must be tracked, reports must be written detailing how the money is being spent, and a subsequent report of budget execution and projected spending, must also be developed. Following these measures, expenditures are tracked and recorded to determine how well the team has adhered to its approved budget and spending plan. As a result, reports, briefings, quarterly reviews, and semi-annual reviews are delivered back to Congress.

ARServices' employees are also, assigned to decipher the financial tracking systems; a recognized gap that ARServices bridges. Our employees feed the financial tracking systems, populate spreadsheets, and extract records, which are sent to higher-level DTRA executives to substantiate claims and answer questions on programs' financial statuses. ARServices provides DTRA the appropriate technical, financial, and other business- related expertise required to satisfy enterprise requirements.

Experts at ARServices provide senior level acquisition support to DTRA. The contract guarantees assistance with requirements determination; SOW/PWS development, market research, cost analysis, technical evaluation, procurement, and policy analysis. The ARServices team monitors the execution of contracts for the timely submission of reports, invoices, and the delivery of contract data requirements lists to ensure compliance with contract requirements. These specialists also prepare and provide justification narratives, impact statements, and an analysis of alternatives, information papers, and program briefs to various levels of Agency leadership. ARServices administers Cost and Technical evaluations of bidders' quotes with a recommendation to the KO (via the PM) for selection. The development of acquisition packages are supported to include RFI, BAA, and contracting actions to industry and academia, as well as Interagency Agreements and Military Interdepartmental Purchase Requests. ARServices' mission-oriented infrastructure and industry expertise, along with our demonstrated ability to attract, recruit, and retain a highly competent workforce is the foundation for a valued partnership with DTRA.

The contractual relationship that ARServices shares with Engility and DTRA provide external benefits, as well. Specifically, the technical expertise ARServices provides facilitates the fulfillment of DTRA's mission, to support National Defense initiatives. ARServices is viewed as an outstanding "value-added" resource. The exceptional relationship that ARServices shares within the DTRA community fosters a unique bond, strengthened by trust, technical skills and communication.